



SEND VIDEO EMAILS TUTORIAL

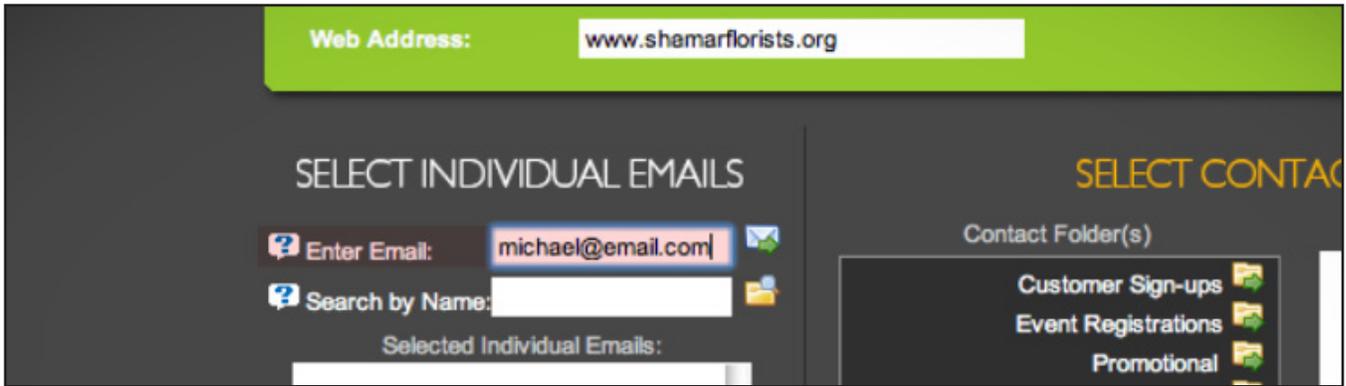
YOU CREATED IT NOW SEND IT!

Let's get started!

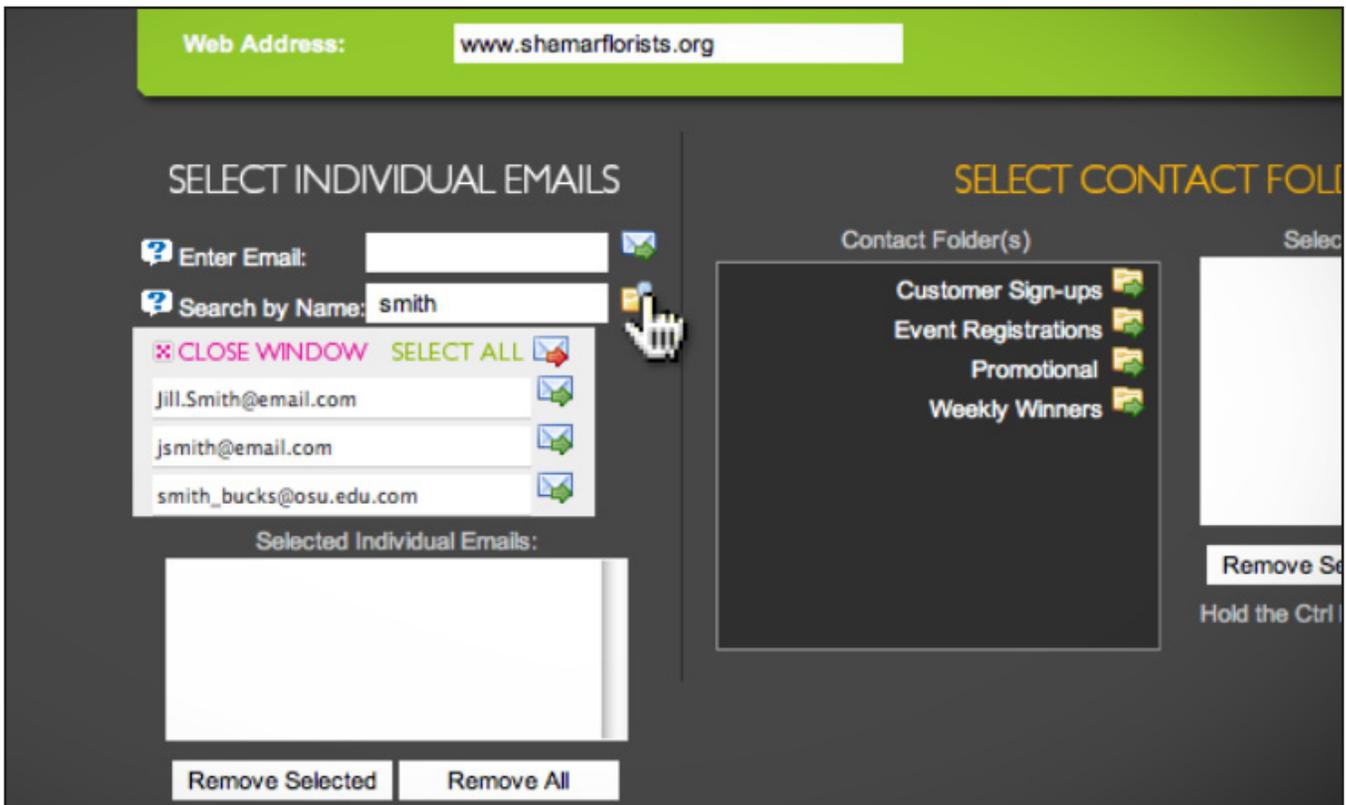


1. Once you've created your Video Email, the only thing left to do is send it! Click the **SEND YOUR VIDEO EMAIL** tab and review your contact information. Any changes made to this section will not permanently change your contact information. They will only affect the Video Email you are currently sending.

A screenshot of the contact information editing form. The form is titled 'To edit your contact information for this video email, please change the fields below:'. It contains four input fields: 'Display Name' (Shelly Martin), 'Business Name' (Shamar Florists), 'Phone Number' (empty), and 'Web Address' (www.shamarflorists.org). The 'Email' field is also present with the value shamarflorists@email.com. The form has a green background and is set against a dark grey background.

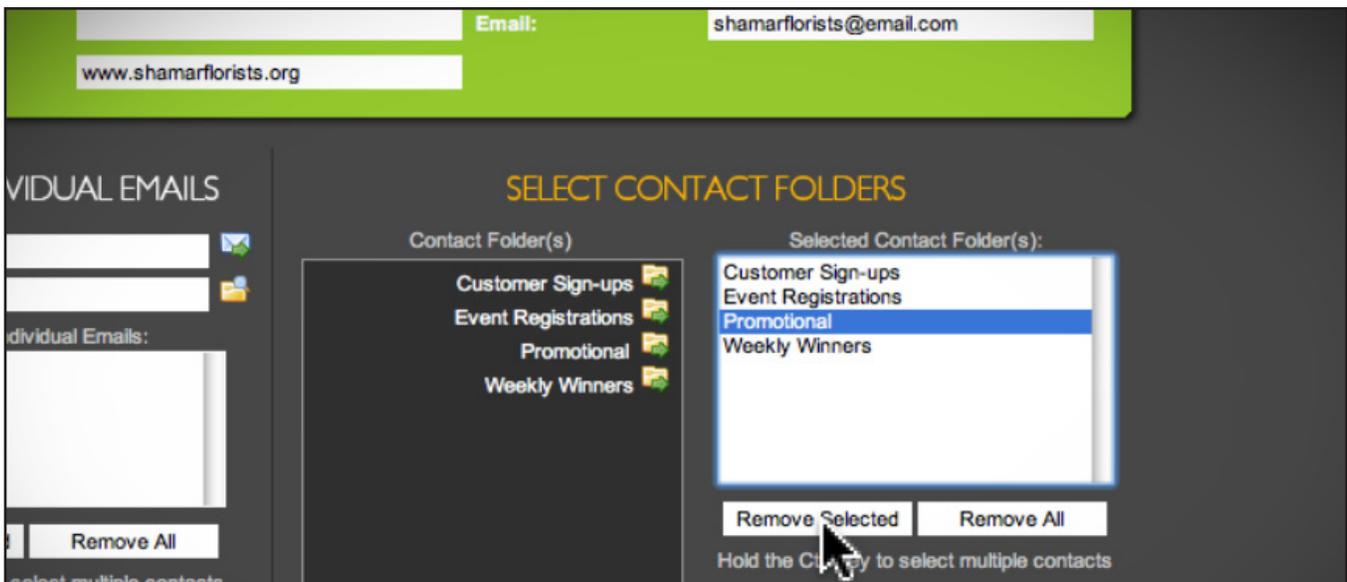


2. You can address your message to one recipient at a time by using the Select Individual Emails section. Simply enter the individual email addresses into the box next to Enter Email, click the envelope icon and the email address will appear in the Selected Individual Emails box.



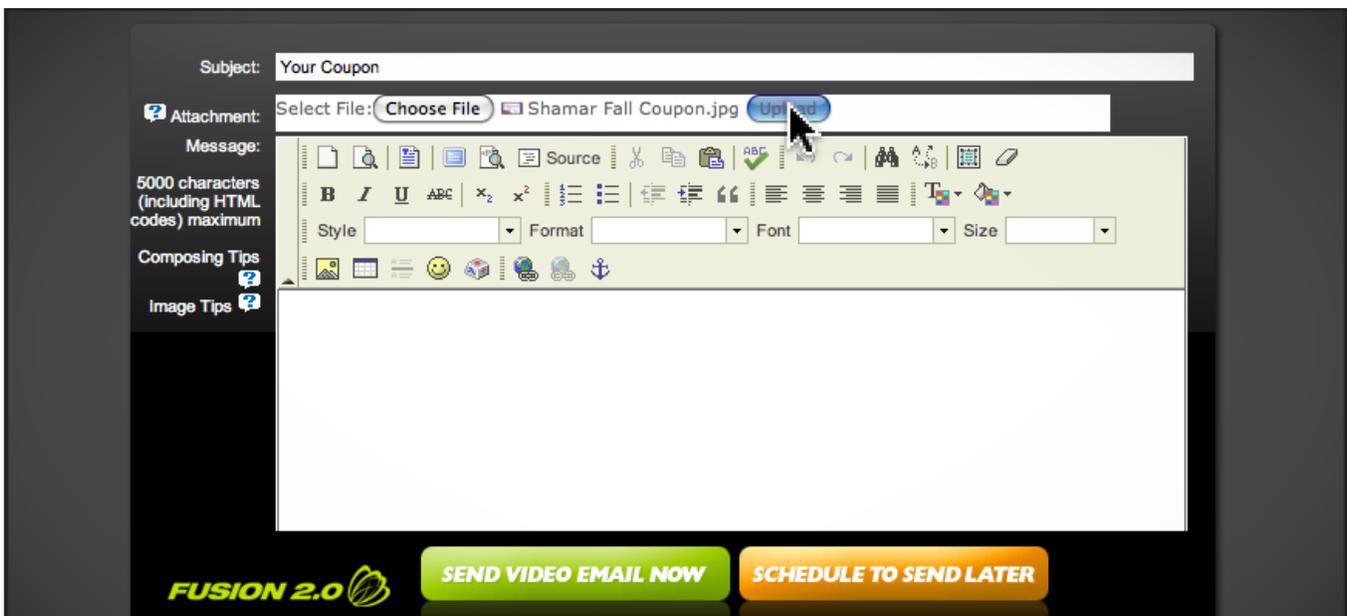
3. Another option is to type the first or last name of your recipient into the box next to Search by Name and click the Search icon. The results will appear in a box just below the Search by Name box. Select one name by clicking the envelope icon with the green arrow or select all of the names by clicking the envelope icon with the red arrow.

The selected names will appear in the Selected Individual Emails box. If you enter any names in error, you can use the Remove Selected or the Remove All buttons to eliminate one, two or all of the email addresses you've selected.



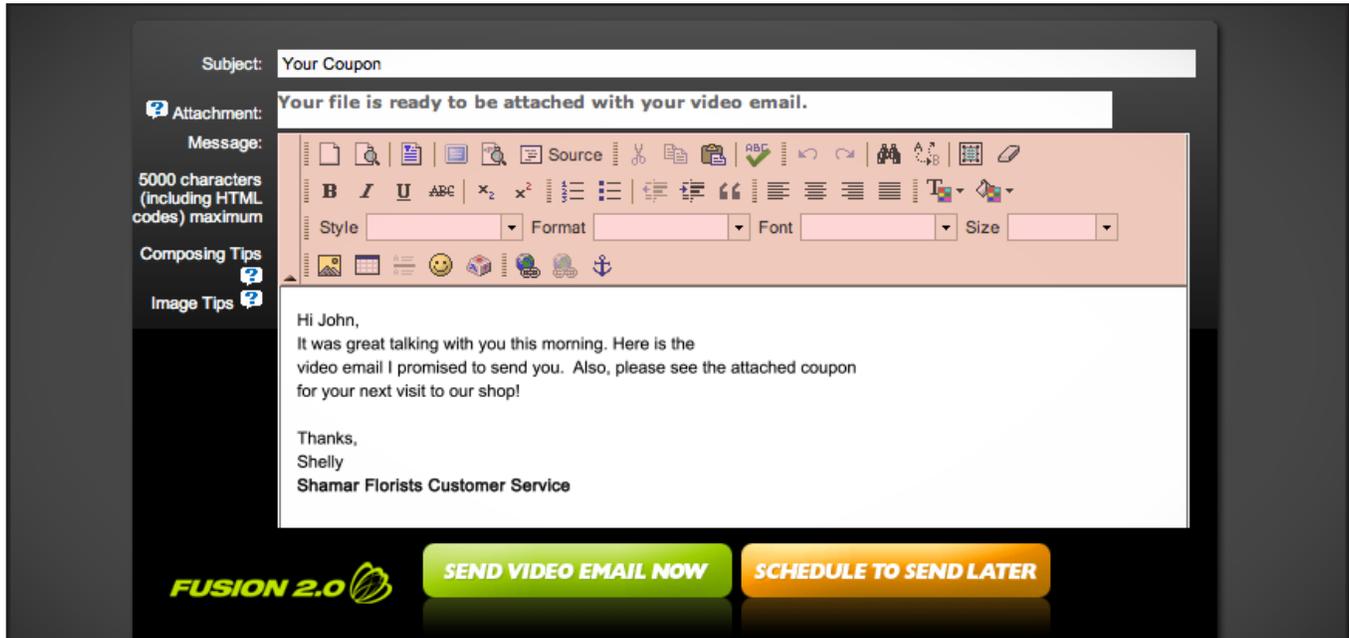
4. You can also send to a number of people at once by selecting a specific contact folder or folders. Click on each folder you wish to include and its name will appear in the Selected Contact Folder(s) box. If you enter any folders in error, you can use the Remove Selected or the Remove All buttons to eliminate any or all of the folders you've selected.

Make certain you always select specific recipients for your Video Email or you'll end up sending to your entire address book.

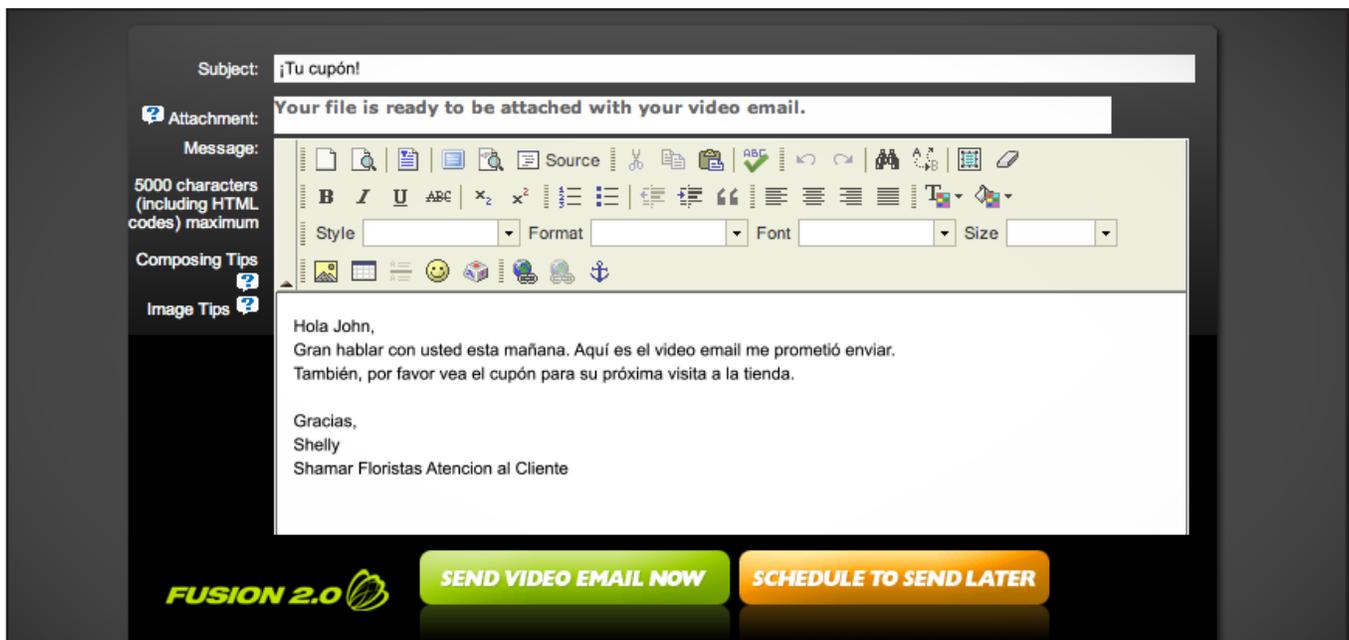


5. The final step before hitting the SEND YOUR VIDEO EMAIL button is composing the body of your message. First, enter a SUBJECT LINE in the space provided. If you'd like to include an attachment with your Video Email, click the Browse button, find the file you want on your computer hard drive and click Open. The name of your file should now appear in the window. Just click the Upload button and you'll see the message: Your file is ready to be attached with your Video Email.

6. Next, type your text-based message in the space provided. All the editing tools you need are already provided. You can bold text, change fonts, align paragraphs and even include graphics and HTML coding.

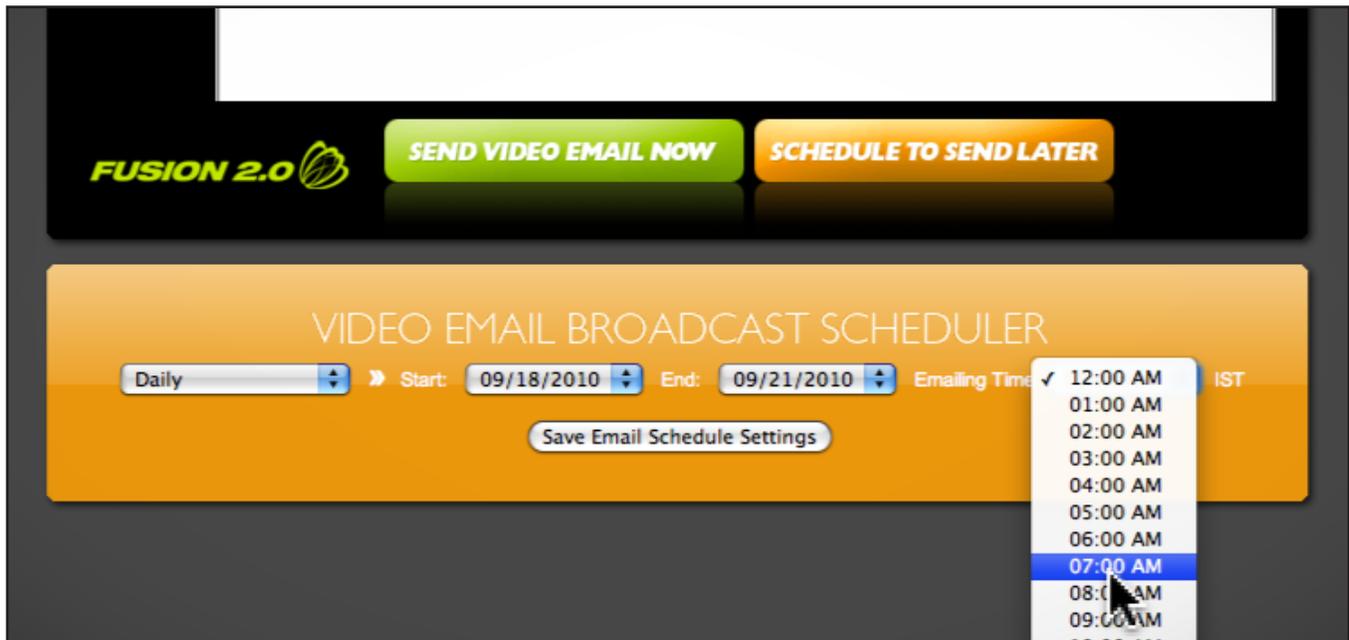
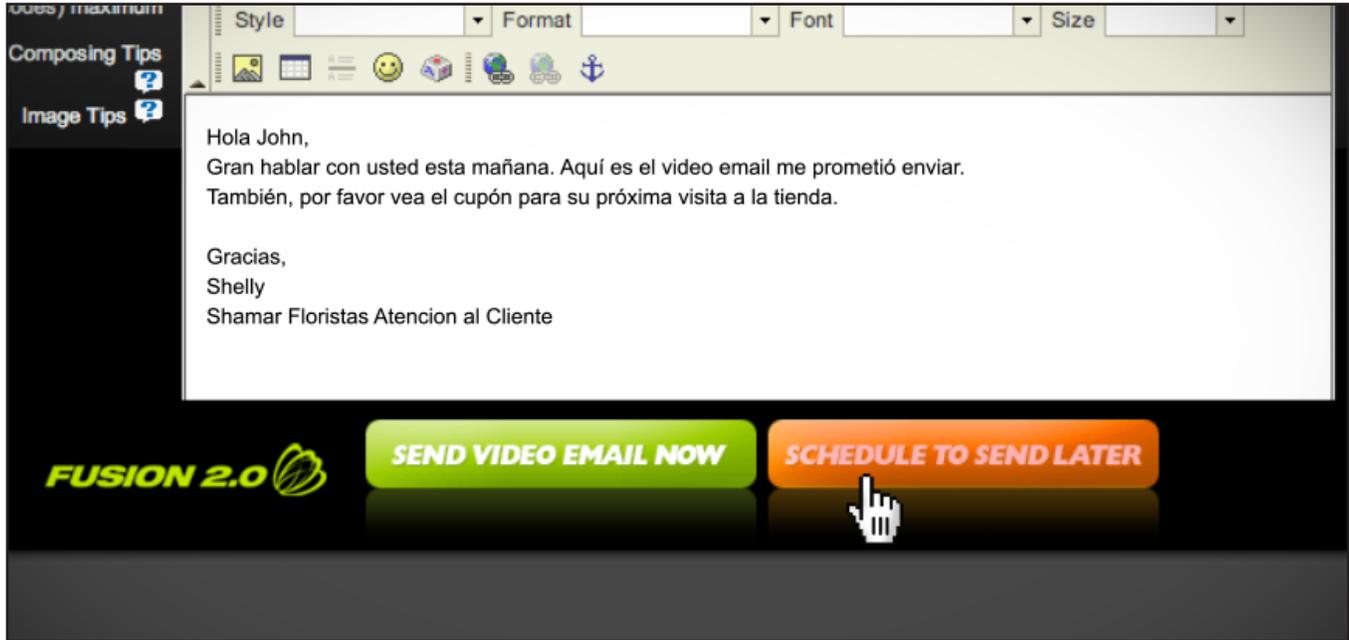


7. As a revolutionary Talk Fusion programming feature, you can compose your message in your own language using the foreign characters on your keyboard, and have it maintain character integrity upon its receipt! In fact, thanks to our highly sophisticated software, you can even use foreign characters in the SUBJECT line.



8. Once you've finished typing your message, your Video Email is ready to send!

Simply click the "Send Video Email Now" button to send your Video Email immediately or click "Schedule to Send Later" to open the Video Email Broadcast Scheduler and send it at another time. You can select the mailing frequency, the date(s), and the time(s) using the simple tools provided.



9. After your Video Email has been sent, our Report section, with Talk Fusion's real-time tracking, lets you view your results.

You can see when your Video Email message was delivered, how many people viewed your Video Email, how many times they watched it, if they forwarded it to a friend or if they clicked through to your web site.



10. So, congratulations! You're up and running! Your Talk Fusion Video Email has been sent!

SEND VIDEO EMAILS TUTORIAL

With A Click Of A Mouse, Send Vibrant,
Crystal Clear Video Emails To Everyone You Know!